

SUMMIT LEARNING CENTRE

2011-2012

RESOURCES AGREEMENT FOR ENROLLED FAMILIES

I confirm that my child(ren), as set out below, are enrolled with **SUMMIT LEARNING CENTRE** for the 2011-2012 school year:

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

Name: _____ Grade: _____

We understand that through the Vendor Program, **SUMMIT LEARNING CENTRE** will pay for approved curriculum and course fees on behalf of our family up to our approved family allotment amount. We have been informed that **no capital expenses in excess of \$150.00 (included taxes and shipping costs)** will be covered through the Vendor Program, that all purchases must be kept **non-religious** in nature and that all resources acquired will be **directly support** the child's Student Learning Plan.

We understand that in order to access any allotment of funds for student curriculum and course fees, it is required that we:

- **Sign a Student Learning Plan (SLP)** for each of our children enrolled.
- Maintain each child's enrollment with **SUMMIT LEARNING CENTRE past September 30th, 2011.**
- **Provide on-going submission of student work for assessment & evaluation**
- If applicable, **start each of the grade 10, 11 or 12 funded secondary courses** (up to \$62.50 per course) **within the first two (2) weeks of their course start date as outlined on the student's SLP**
- Maintain each child's status as a "student in good standing" as outlined in the Letter of Commitment.
- Complete an **Alternate Resource Request Form**, and allow up to **two weeks** for processing of each request.

We further understand that our family allotment for 2011-2012 will be disbursed as follows:

Grades K to Grade 9 Disbursal of Funds

- One half of the student resource allotments will be accessible after all necessary documentation for enrollment has been signed, including completion of a signed Student Learning Plan.
- The remaining half becomes accessible after receipt of first assignments as outlined by the teacher.

Grades 10, 11 & 12 Disbursal of Student Allotment Credits (Four course minimum required)

- \$62.50 per grade 10, 11 or 12 course will be accessible after all necessary documentation for enrollment has been signed, including a signed Student Learning Plan, **AND** a first assignment has been submitted.

We further understand that any amounts paid on our behalf will be deducted from our family allotment and that **SUMMIT LEARNING CENTRE** will keep a Family Registry of all expenditures paid on our behalf. Should a requested purchase exceed the balance remaining in our Family Registry, I understand that **SUMMIT LEARNING CENTRE** will pay the Vendor up to the balance remaining in our Family Registry and that we will be indebted to the Vendor for the excess amount and will make arrangements to pay that Vendor directly for the excess amount.

I also understand that if, for any reason, **we change the enrollment status of our children, that it may reduce our family allotment** under the Vendor Program (ie: changing from enrolled to registered only, reducing high school course loads, etc). Alternatively, if the enrollment status changes to increase courses on the Student Learning Plan, then our allotment will be increased accordingly.

As **SUMMIT LEARNING CENTRE** may pay for required curriculum resources prior to the onset of the 2011-2012 school year, I understand that if for any reason, we choose to withdraw our children prior to submission of their first evidence or alter their enrollment in any way that would lessen the funds allotted to our family, we will be indebted to **SUMMIT LEARNING CENTRE** and will repay **SUMMIT LEARNING CENTRE** for amounts paid on our behalf.

As SUMMIT LEARNING CENTRE is providing my child(ren) materials on loan, I agree to provide a resource deposit of \$100.00, (no personal cheques) which will be refunded upon the return of said materials provided they are in good condition (this excludes consumable items).

In order to effect payment under these circumstances, we have included our credit card particulars below. We authorize **SUMMIT LEARNING CENTRE** and/or Mission Public Schools to charge our credit card to cover our indebtedness for resources paid through the Vendor Program. We understand that **SUMMIT LEARNING CENTRE** will only apply these charges against the credit card under the aforesaid circumstances, and that we will be notified of such charges in writing.

Cash Receipt Number

Credit Card Type Visa Mastercard

Name of Cardholder:

Credit Card Number:

Expiry

Security Code (located on the back signature panel)

To maintain confidentiality and security, this information will be securely locked away upon receipt

Parent's Signature

Parent's Name (please print)

****Please note: We are now processing a refundable resource deposit of \$100.00 as noted above.**