



Summit Learning Centre

Invigilation Policy for Gr. 10/11/12 Academic Courses

This policy applies to, but is not limited to, the following courses:

- Science 10, Apprenticeship & Workplace Math 10, Foundations & Pre-Calculus Math 10
Social Studies 10, English 10
- Biology 11, Chemistry 11, Physics 11, Earth Science 11, Foundations and Pre-Calculus 11,
Apprenticeship & Workplace Math 11, Socials 11, English 11, Communications 11
- Biology 12, Chemistry 12, English 12, Physics 12, Principles of Math 12, BC First Nations 12,
Communications 12

All students will write the first major module or unit test under supervision in a school setting. Students will need to identify a school staff member at their neighborhood school who is willing to invigilate their module test, and provide their Summit teacher with that person's contact information. The Summit teacher will forward the test and invigilation instructions to the designated invigilator by e-mail.

Students may also choose to have their test supervised at Summit. Testing Blocks are available on Monday between 3:30 – 5:30, and on Wednesday between 3:30 – 5:30. Students must e-mail their teacher in advance to book a space at one of the Summit Testing Blocks.

Subsequent module tests may be supervised at home under parent supervision, or by a tutor or other responsible adult. Further test supervision in a school setting may be required at the discretion of the teacher. Summit reserves the right to request additional test supervision for any student, whenever needed to accurately assess a student's achievement.

Where a student is fully enrolled at Summit for their complete program, a teacher may choose to waive the requirement for test invigilation in a school setting, and permit all tests to be supervised by a parent.

Thank-you for your cooperation to ensure the academic integrity of the Summit Learning Centre program.